

Goulburn-Murray Water Position Description

IDS627, IDS628 Workshop Technician - Fitter

Role Purpose	
Perform a wide range of specialist technical support in automotive, mechanical equipment and machinery tasks. Under direction, perform machining of parts, fitting assembly and weld parts to form complete units in accordance with standard operating procedures and using appropriate tools to support the works on our dams, modernised irrigation and pump station assets.	
Reports to (title)	Workshop Team Lead
Classification / Band	Band B
Allowances	GMW Mobile Phone
Employment Status	GMW considers every role flexible where this can still deliver the required business outcomes, this could include but is not limited to part-time or job share.
Location	Tatura
Position Contact	Thomas McMaster-Smith – Workshop Team Lead - 0438 157 072
Key skills, Qualifications & Experience required	<p><u>Mandatory</u></p> <ul style="list-style-type: none"> - A Certificate III in Fitting and Machinery - Experience in fabrication and repairs to operating plant, pumping equipment and associated machinery. - Understanding of the principles underlying the selection of appropriate paint coatings to operating plant and diesel machinery - Additional for Fitter and Turner/ Boiler Maker/ Welder – Knowledge of and ability to apply the principles relating to metal fabrication including welding. <p><u>Desired</u></p> <ul style="list-style-type: none"> - Valid HR / HC Truck Licence - Knowledge in Autodesk Inventor CAD will be advantageous. - Certificate in Vibration Analysis (CAT1 or higher) will be advantageous
Other Requirements	Police check Victorian Drivers Licence Australian Working Rights Medical assessment including audiometric and vision test
Approver/Approval Date	Sophie Riddell – Manager HR Business Partnering – February 2024

Key Result Areas	Key Responsibilities	KPIs
Role specific Fitter and Turner	<ul style="list-style-type: none"> • Repair and maintain automotive and mechanical equipment and machinery. • Perform routine maintenance on operating plant and equipment such as changing oil, checking batteries, and lubricating equipment and machinery • Position, align, fit and weld parts to form complete units in accordance with standard operating procedures and using appropriate tools (including gas tungsten arc, metal arc, flux cored arc, plasma arc and other types of welding arc) • Operate groundwater pumps • Repair Flume gates and other automated assets 	<ul style="list-style-type: none"> • Items fabricated confirmed as fit-for-purpose • Alignment, fitting and welding of parts meet Standard Operating Procedures • Work standard complies with manufacture’s specification, industry regulations and GMW policies

		<ul style="list-style-type: none"> Plant and equipment returned to operational condition with minimal operational disruption
<p>Inspection, Testing and General Routine Maintenance</p>	<ul style="list-style-type: none"> Perform and complete all asset inspections, condition monitoring and asset condition assessment in a timely manner Operate and maintain all mechanical asset and equipment in accordance with requirement and procedures Carry out fault finding, scheduled/unscheduled maintenance of automotive assets, plant, pumps, valves, hydraulic system, and their associated equipment Assist in the development of preventative maintenance routines on all asset installations and systems Provide cost estimates and forecast information on material, plant, and labour requirement in relation to maintenance work Support and coordinate the activities of onsite contractors and other supplementary resources 	<ul style="list-style-type: none"> Scheduled maintenance completed on time and in accordance with procedure Unscheduled maintenance completed with full resolution Correct Faults reporting, identified and rectified, returning asset to operational condition Report, job and task completion submitted on time Preventative maintenance routines in place and carried out on schedule Accuracy in cost and work estimation Positive feedback from Stakeholders, Leads and Coordinator/s Work standard complies with industry regulations and GMW policies
<p>Mechanical Assets Capital Works</p>	<ul style="list-style-type: none"> Manage and deliver jobs and/or task base activities with all mechanical asset content in capital works Perform and support functional task in Factory Acceptance Testing (FAT), Installation, Site Acceptance Testing (SAT) and Commissioning in a timely manner Perform handover task such as training and coaching operators in the operation of assets and equipment 	<ul style="list-style-type: none"> Scheduled job/task delivery completed on time

	<ul style="list-style-type: none"> • Provide cost estimates and forecast information on material, plant and labour requirement in relation to capital work 	<ul style="list-style-type: none"> • Accuracy in cost and work estimation • Reports, jobs and task completion submitted on time • Positive feedback from Stakeholders, Leads and Coordinator/s
Mechanical Engineering support	<ul style="list-style-type: none"> • Coordinate internal and external resources to execute a wide range of mechanical and related engineering works and specialist services • Assist and support in GMW's asset investigation, inspections and design ensuring good practice in engineering and technical standards of operations and maintenance 	<ul style="list-style-type: none"> • Positive feedback from Stakeholders
Stakeholders	<ul style="list-style-type: none"> • Maintain effective relationships with stakeholders by responding to their requirements in a timely manner 	<ul style="list-style-type: none"> • Positive feedback from Stakeholders • Requirements clearly communicated to Lead /Supervisor
Supplier Liaison	<ul style="list-style-type: none"> • Liaise with External Suppliers and Service providers 	<ul style="list-style-type: none"> • Positive feedback from external suppliers • Issues resolved 'at source' so as to avoid operational impact
Continuous Improvement	<ul style="list-style-type: none"> • Contribute to continuous improvement activities via cross functional teams delivering outcomes according to established standards and guidelines • Recommend changes and improvements to assets and operating procedures 	<ul style="list-style-type: none"> • Suggestions for improvements in equipment and procedures submitted to management

Note: Other duties and responsibilities may be required as reasonably directed

Mandatory Key Result Areas for all GMW positions

Safety	<ul style="list-style-type: none"> • Comply with all GMW OH&S standards, policies and procedures • Contribute to the continuous improvement of HSE systems by consulting with staff and passing on recommendations to improve the system to the HSE Team 	<ul style="list-style-type: none"> • Investigate and close out incident and hazard reports on time • Workplace inspection findings corrected • Internal Audit finding actions corrected • All staff mandatory training completed • Safety meetings conducted with actions completed
Policies	<ul style="list-style-type: none"> • Adhere to GMW policies and procedures • Stay up to date on all GMW policies 	<ul style="list-style-type: none"> • Audit results (internal)

	<ul style="list-style-type: none"> • Ensure all GMW policies are promulgated and adhered to • Advise on potential changes to policies as required by local conditions • Ensure all policies are communicated to, and understood by, the team 	<ul style="list-style-type: none"> • Numbers of issues escalated through team not adhering to policies
Key Relationships		
<p>All GMW employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions and will work proactively to deliver a consistent customer experience.</p>		
<p style="text-align: center;">Internal</p>		<p style="text-align: center;">External</p>
<ul style="list-style-type: none"> • Water Delivery – Operations Managers and their team members • Water Storages – Operations Managers and their team members • Project Delivery • Strategy and Services Planning • Connections Projects – Project Managers 	<ul style="list-style-type: none"> • External suppliers and service providers – maintain good relationships and ensure service delivery meets contract terms 	

Behaviours and Values

All employees are required to demonstrate GMW’s values through their work and their dealings with internal and external customers. Behaviours must also align with the values and with GMW’s strategic outcomes below:

Safe, skilled, engaged people

Contribute to a safe, inspiring and diverse workplace where learning is encouraged, and your team feels supported. You openly demonstrate the vision and values of GMW through your own behaviours.

Satisfied customers, trusting partners

Exhibit at all times a customer-first attitude and you are focused on delivering outcomes that meet the needs of our customers, stakeholders and communities. You deliver solutions in response to customer and operational issues.

Sustainable business, viable customers

Take ownership for delivering affordable and sustainable water services through the decisions you make every day and take responsibility for ensuring ongoing business efficiency. You operate in a timely manner and with a sense of urgency when required and you consistently prioritise your work to meet the ongoing, and sometimes changing needs of our business.

Water security and other water values are recognised

Comprehend the regulatory framework under which we operate and the importance of meeting our obligations. You understand the role that water plays in the sustainability of our region and actively seek out opportunities that will secure water for our future.

Innovation, data and technology driven services

Uphold the integrity of all GMW processes and systems by contributing to a continuous improvement lifecycle. You ensure that all decisions are informed by accurate and complete data & information.



Excellence



Honesty



Accountability



Courage



Caring